

**Metro Gold Line Foothill Extension Construction Authority Board Meeting
Construction Authority Offices
406 E. Huntington Drive, Suite 202
Maria Dalton Community Room
Monrovia, California 91016**

**December 9, 2015
4:00 P.M.**

1. Call to Order:

Chairman Tessitor called the meeting to order at approximately 4:05 pm.

2. Roll Call:

Member	Appointing Entity	Present	Absent
<i>Voting Members</i>			
Doug Tessitor, <i>Chair</i>	City of Pasadena	X	
Sam Pedroza, <i>Vice Chair</i>	SGVCOG		X
Vacant	City of Los Angeles	—	—
Paul Leon	City of South Pasadena	X (4:25)	
John Fasana	LACMTA	X	
<i>Non-Voting Members</i>			
Carrie Bowen	Governor of California		X
Bill Bogaard	City of Pasadena	X	
Gene Masuda	City of Pasadena	X	
Daniel Evans	City of South Pasadena	X (4:18)	
Alan Wapner	SANBAG	X	
<i>Alternate Members</i>			
Marisol Rodriguez	City of Los Angeles	X	
Gene Murabito	SGVCOG	—	—
Deborah Robertson	SANBAG	—	—

3. Pledge of Allegiance

John Fasana led the Pledge of Allegiance.

4. Public Comments on Items On/Off Agenda

Chairman Tessitor inquired if there was anyone who wished to provide public comment on items on or off the Agenda – hearing and seeing none, Chairman Tessitor closed public comment.

5. Recognition of Former Board Member Bill Bogaard

Chairman Tessitor recognized Habib Balian, CEO of the Construction Authority. Mr. Balian thank Board Member and Pasadena Mayor Bill Bogaard for his numerous year

of service on the Board of Directors and before the creation of the Construction Authority. Mr. Balian thanked the Mayor for his leadership in helping to get the Construction Authority started and his tireless work on behalf of the City of Pasadena and the residents in San Gabriel Valley to ensure continuity and longevity of the project. Mr. Balian present to a token of appreciation to Mayor Bogaard.

Mayor Bogaard thank Mr. Balian the members of the Board. Mayor Bogaard indicated that his service on the Gold Line has been one of the most rewarding experiences during his years of public service. Mayor Bogaard indicated that Foothill Gold Line has been a pleasure to be associated with because it has been so well managed and led by the Board of Directors and its staff.

Chairman Tessitor thanked the Mayor for his leadership on the Gold Line and especially regarding governance and the transition from Phase 1 to Phase 2 and beyond.

Board Member Fasana thanked the Mayor for his leadership not only in Pasadena and the region but state-wide. Board Member Fasana recognized his leadership on the project.

Board Member Masuda thanked the Mayor for his leadership in Pasadena and especially for his appointment to the Gold Line JPA which introduced Board Member Masuda to the project and now as the Pasadena appointment made by Mayor Tornek to Construction Authority Board.

Board Member Wapner thanked the Mayor for his leadership in everything he has done in public service – a true leader.

6. Swearing-in of Board Member Gene Masuda

Assistant General Counsel Bill Pellman requested Board Member Gene Masuda to stand and take the Oath of Office.

Chairman Tessitor welcomed Board Member Masuda.

7. Election of Officers (Chair and Vice Chair)

Chairman Tessitor requested nominations for Chair and Vice Chair which are currently Doug Tessitor and Sam Pedroza respectively. Board Member Rodriguez nominated Doug Tessitor for Chair, which was seconded by Board Member Masuda and was approved unanimously. Board Member Tessitor nominated Sam Pedroza as Vice Chair, which was seconded by Board Member Fasana and was approved unanimously.

8. CEO's Monthly Report

Mr. Balian reviewed the Critical Path Schedule for Phase 2A which indicated that Systems Integration Testing had been completed; Substantial Completion was completed on September 23, 2015; work is expected continue until January 2016 on

the Foothill Transit – City of Azusa parking structure; work is expected to continue on the Rosedale Land Partners Citrus Road until March 2016; Revenue Operations is expected to begin on March 5, 2016; Phase 2A punch list items are projected to be completed by June 2016 with final acceptance by Metro in September 2016. Mr. Balian indicated that 3010 LRV commission is ongoing through January 2017.

Mr. Balian reviewed the Critical Path Schedule for Phase 2B which indicated that all Phase 2B City MCAs have been executed; the Fire/Life Safety & Security Committee MOU is expected to be completed by January 2016 as well as the Safety & Security Certification Plan. Mr. Balian indicated that the Project Study Report/Project Reports is expected to be ready by June 2016; the CPUC application underway by September 2016; ACE drawings by October 2016; completion of NEPA for SANBAG segment by June 2017; BNSF Agreement by June 2017 and USACE Permits by June 2017.

Mr. Balian presented a short video to update the Board on recent activities.

Mr. Balian indicated that future Board meetings will be held less frequently based upon Agenda needs.

Mr. Balian also indicated that there will be some modification to the environmental document for Phase 2B and will be presented to the Board in March 2016.

9. Consent Calendar

- a. Approval of Minutes of Special Board Meeting held June 30, 2015**
- b. Consideration of Committee Appointments**
- c. Approval of Phase 2A SCRRRA Work Authorization for Fiscal Year 2016**
(Construction Committee)
- d. Approval of Amendment No. 1 to Phase 2B Cal-trans MCA** (Construction Committee)
- e. Approval of Cost of Living Adjustment** (Management & Personnel Committee)
- f. Finance Update: Phase 2A Contract Change Order Status** (Construction Committee)
- g. Receive and File Report on Fiscal Year 2015 Annual Financial Report and Single Audit Report**

Chairman Tessitor requested a motion to approve the Consent Calendar. Board Member Fasana made a motion to approve the Consent Calendar which was seconded by Board Masuda and approved unanimously.

10. General Board Items

- a. Approval of Resolution 2015-R-02 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)**

Mr. Balian presented the item. Mr. Balian indicated that in August 1999, the Board approved an investment policy for the Authority which provides guidelines for investing funds for the Authority. Mr. Balian indicated that the Investment policy is governed by Government Code Section 53600.3. and the Metro Gold Line has been a participant in the Local Agency Investment Fund (LAIF) since December 1999. Mr. Balian indicated that the Resolution updates the company name and authorized signers on the account.

Chairman Tessitor requested a motion to approve the item. Board Member Fasana made a motion to Approve Resolution 2015-R-02 which was seconded by Board Member Masuda and subsequently approved unanimously.

b. Receive and File Project Update: Citrus Avenue Construction (Construction Committee)

Mr. Balian provided the report. Mr. Balian indicated that as part of the Foothill Gold Line Project, the Construction Authority (Authority) purchased a parcel of land for the Azusa-Citrus parking structure and station area from Rosedale Land Partners (RLP). Mr. Balian indicated that the parcel was located in an undeveloped area of RLP's master development and that RLP is required by the development's entitlements to extend Citrus Avenue north to connect with Promenade Avenue, providing vehicular access to the parking structure. Mr. Balian indicated that unfortunately the development's entitlements did not establish any schedule requirements for the completion of the Citrus Avenue extension.

Mr. Balian indicated that commencement of construction of the roadway was initially delayed due to a disagreement between the cities of Azusa and Glendora, who share jurisdiction of Citrus Avenue and that in order to ensure Foothill Gold Line patrons had access to the parking structure by the revenue operations date, the Authority built the northern portion of the roadway. Mr. Balian indicated that RLP is still responsible for the southern portion of Citrus Avenue but has not yet begun construction. Mr. Balian indicated that if this portion is not complete by revenue operations it will impact student access from the station to Citrus College and Azusa Pacific University.

Mr. Balian indicated that to date, RLP has been working on the design for the remaining southern portion of Citrus Avenue, including the intersection with Foothill Blvd and a number of plans have been submitted to the cities of Glendora and Azusa for review. Mr. Balian indicated that upon approval of plans, RLP anticipates a 20-week construction schedule to complete Citrus Avenue.

Mr. Balian indicated that staff believes it is likely that the remaining southern portion of Citrus Avenue will not be complete prior to revenue operations for the Foothill Gold Line on March 5th and that Staff will continue to work with RLP and the cities to help expedite the construction of the remaining portion of Citrus Avenue.

Mr. Balian indicated that staff continues to work with all parties to facilitate an expeditious conclusion to this matter.

Mr. Balian indicated that the Construction Authority is proposing a shuttle to serve as an interim solution.

Board Member Rodriguez inquired if the shuttle would serve the students on a 24 hour basis. Mr. Balian indicated that staff will work with the College to address scheduling.

Item received and filed.

c. Receive and File Update on City of Azusa and Foothill Transit Parking Structure at the Azusa Downtown Station (Construction Committee)

Mr. Balian provided the report. Mr. Balian indicated that the Construction Authority originally planned to build a 200-space surface parking lot for the Azusa Downtown Station on a two acre parcel north of the station and east of Azusa Avenue. Mr. Balian indicated that the City of Azusa, in collaboration with Foothill Transit, has environmentally cleared, designed, and has nearly completed the construction of a 550-space parking structure on a portion of the aforementioned two acre area. Mr. Balian indicated that staff believe that the parking facility will be completed in advance of the March 5, 2016 revenue operations date.

Item received and filed.

d. Receive and File Project Update: Phase 2B Corridor City Master Cooperative Agreement (MCA) Status

Mr. Balian indicated that all Phase 2B cities have executed MCAs. Mr. Balian thanked Chris Burner, Chief Project Officer, for his efforts in getting this complete.

Item received and filed.

e. Receive and File Project Update: Phase 2B Work Plan (Construction Committee)

Mr. Balian introduced Mr. Burner to provide the report. Mr. Burner indicated that the Glendora to Montclair segment is environmentally cleared and is currently in the advanced planning phase. Mr. Burner indicated that AECOM is completing the planning documents. Mr. Burner indicated the Authority has completed the following tasks: executed MCAs with corridor cities (Glendora, La Verne, San Dimas, Pomona, Claremont, Montclair); received approval of run time analysis and crossover verification from Metro; obtained level boarding waiver for Claremont Metrolink Station from FTA; participated in coordination meetings with important Project stakeholders including corridor cities, BNSF, Caltrans,

SCRRA, and fire/life safety committee and held community open house meetings to update the public on the preliminary station design.

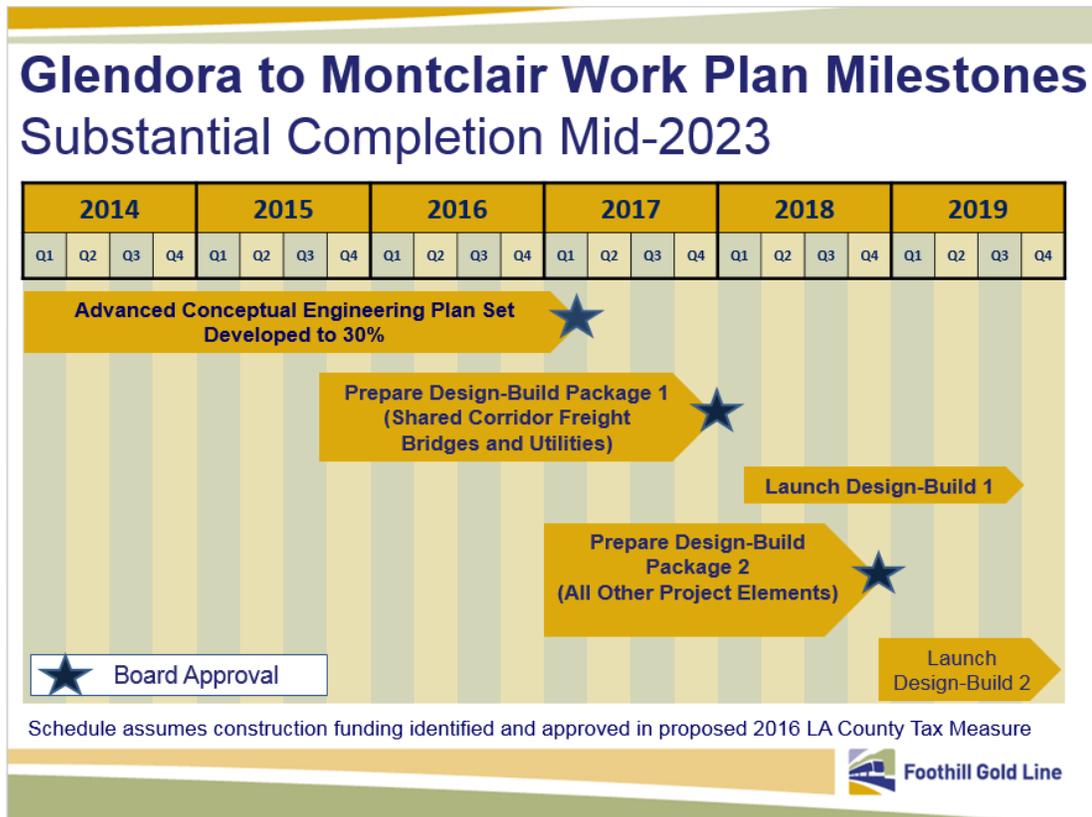
Mr. Burner indicated that staff will spend 2016 performing the following activities to prepare for the release of a Request for Proposals (RFP) to potential design-build contractors: preliminary Hazards Analysis (PHA); safety and Security Certification Plan; Geotechnical reports; PSR/PR; CPUC applications; Third Party Agreements; Phase I and II ESAs; FLSSC MOU; FLSSC emergency access plan; ACE Drawings; Load flow study; UFS study; Preliminary station egress analysis; Station design and art and final noise and vibration analysis

Mr. Burner review the Project Engineering Schedule and Project Milestones.

Project Engineering Schedule

Activity	2014	2015	2016	2017
Engineering:				
Consultant Procurement (Pre-bid mtg. Nov 20)		Jan '14 – Apr '14		
Develop Plan Set		April '14 – Oct '16		
City Review		Oct – Dec '16		
Finalize		Dec '16 – Apr '17		
Execute MCAs– City & Authority		Sept '14 – Nov '15		
Grade Crossing Diagnostics		Mar '16 – June '16		
Fire Life Safety Planning		Nov '14 – Dec '17		
City Coordination Meetings		July '14 – throughout Project		





Mr. Burner indicated that it is important to have all the aforementioned items completed or in process to be ready start if the tax Measure passes in November 2016.

Item received and filed.

f. Receive and File Report on Closeout Activities and Glendora to Montclair Workplan (Construction Committee)

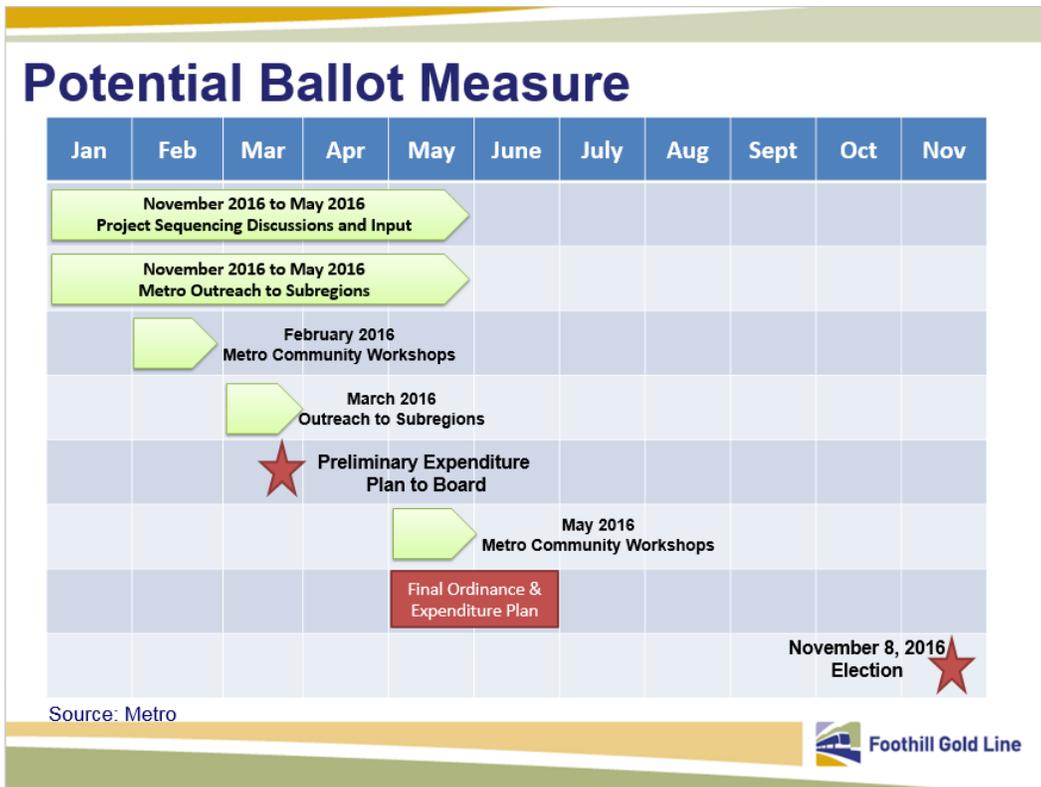
Mr. Balian indicated as Phase 2A comes to a close that there has been a reduction in Construction Authority staff from 14 to 7 and as work ramps up for Phase 2B in the next few years, those positions will be filled on an as-needed basis.

Item received and filed.

g. Receive and File Update on Potential County-wide Sales Tax Initiative (Legislative Affairs Committee)

Mr. Balian provided the report. Mr. Balian indicated that on June 19, 2015, Metro formally notified stakeholders of priority due dates and a proposed schedule. Mr. Balian indicated that from June to August 2015 Metro plans on conducting stakeholder outreach on future framework considerations and priorities. Mr. Balian indicated that Metro requested that by September 1, 2015, all stakeholder

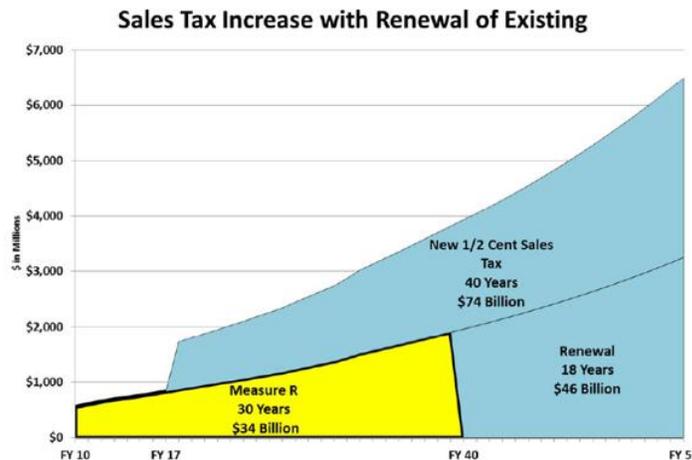
would provide initial input on future framework and priorities. Mr. Balian indicated that from September to October of 2015 Metro would work with the legislature on gaining approval of legislation for a proposed tax measure



Mr. Balian reviewed the possible options that Metro is considering for a possible sales tax measure.

Potential Ballot Measure

Potential Ballot Measure Structure



Source: Metro



Mr. Balian indicated via the SGVCOG, the Foothill Gold Line is listed as a priority project for the subregion. Mr. Balian indicated that funding is about \$111 million short. Mr. Balian indicated that the initial budget of \$1,130 billion is due to the contingency calculation that is mandated by Metro. Mr. Balian indicated that Metro has indicated it will be looking level of contingency for projects in the future. Mr. Balian indicated that it is important to have a healthy contingency in place until full design is completed. Mr. Balian indicated that these amounts are only for the LA County portion of the project and that an additional \$55 million is need to get to Montclair. Mr. Balian indicated that staff will work with SANBAG and other stakeholder in San Bernardino County on seeing funding sources.

Potential Ballot Measure

Subregional Stakeholder Draft Project Priorities

ATTACHMENT D

(2015 \$ in thousands)

Project	Notes	Cost Assumption	Draft Subregional Target (2015\$)	Difference
San Gabriel Valley				
Active Transportation Program (Bicycle/Pedestrian Facilities)	b	\$ 231,000	\$ 231,000	\$ -
Bus System Improvement Program	b	\$ 55,000	\$ 55,000	\$ -
Goods Movement Program (Improvements & RR Xing Elim.)	b	\$ 33,000	\$ 33,000	\$ -
Highway Demand Based Program (HOV Ext. & Connectors)	b	\$ 231,000	\$ 231,000	\$ -
Highway Efficiency Program	b	\$ 534,000	\$ 534,000	\$ -
I-605/I-10 Interchange		\$ 126,000	\$ 126,000	\$ -
ITS/Technology Program (Advanced Signal Technology)	b	\$ 66,000	\$ 66,000	\$ -
Metro Gold Line Eastside Transit Corridor Phase II - SR-60	f	\$ 1,500,000	\$ 543,000	\$ 957,000
Metro Gold Line Foothill Light Rail Extension - Phase 2B	i	\$ 1,130,000	\$ 1,019,000	\$ 111,000
First/Last Mile and Complete Streets	b	\$ 198,000	\$ 198,000	\$ -
SR 60/I-605 Interchange	h	\$ 130,000	\$ 130,000	\$ -
SR-57/SR-60 Interchange Improvements		\$ 205,000	\$ 205,000	\$ -
San Gabriel Valley Subtotal		\$ 4,439,000	\$ 3,371,000	\$ 1,068,000

Metro Gold Line Foothill Light Rail Extension – Phase 2B i \$ 1,130,000 \$ 1,019,000 \$ 111,000

i. Subregional target does not include full 25% contingency.

Source: Metro



Board Member Fasana indicated that it was his sense that Metro is looking at the extension of the sales tax as well as an additional sales tax.

Mr. Balian indicated that the Foothill Gold Line is strongly positioned to be ready to start construction in 2017 should the sales tax measure pass.

Item received and filed.

h. Receive and File: Monthly Update

Mr. Burner provided the report. Mr. Burner indicate that with regard to the alignment and parking on Phase 2A of the project that we have achieved Substantial Completion for Alignment Contract on September 23, 2015; turned Project over to Metro; completed Station Dedication events; completed systems integration testing; completed communications LFAT testing; completed elevator inspections at parking structure elevators and obtained state certifications; continued Punch List work throughout Alignment and at Parking Facilities and continued as-built drawing reviews.

Mr. Burner indicated that over the next 3 to 4 months staff will complete punch list items along Alignment and at parking facilities with all agencies (CPUC, FLSSC, cities, Metro, and SCRRA); obtain Certificate of Occupancy; complete safety certification; procure and provide spare parts to Metro; finalize all As-Built drawings and provide to Metro and transfer all utilities to Metro (water, electricity, etc.).

Mr. Burner indicated that with regard to the Glendora to Montclair portion of the project Authority staff executed all city MCAs; continued advancement of plan and profile drawings; continued right-of-way survey and drawings; continued geotechnical work; continued conceptual design of parking facilities; began Phase I and II ESAs and ISAs; continued to attend coordination meetings with corridor City staff to discuss project; continued the Station Design and Art Review program (SDAR); and attended coordination meetings with SCRRA and Caltrans staff to discuss project.

Item received and filed.

11. General Counsel's Report

None.

12. Board Member Comments

Board Member Fasana thanked the staff and the Board on the tremendous accomplishments of the Foothill Gold Line and wished everyone a happy holiday season.

Board Member Masuda thanked the Board and look forward to working with the group.

Chairman Tessitor thanked the staff for a tremendous year and wished everyone happy holidays.

13. Adjournment

Chairman Tessitor adjourned the meeting at 4:50 pm.